



## BOARD OF DIRECTORS MEETING

June 2, 2017  
9:00 am – 10:00 am  
Legal Aid Alberta  
Edmonton, Alberta

### MINUTES OF THE TELECONFERENCE

#### Members in Attendance

Robert Calvert, Q.C., Chair  
Deanna Steblyk  
Derek Cranna  
Lori Bokenfohr  
Peter Carter  
Linda Cook  
Jim Donihee  
Graham Johnson  
Nancy Peck Pat Bard  
Hilary Rose

#### Regrets

Ryan Callioux

#### Management in Attendance

John Panusa, President & CEO  
Maria David-Evans  
Lyle Toop  
Tyler Tollefson  
Steve Burford  
Christine Huber  
Pat Bard

#### Call to Order

Notice having been given, a quorum was present and the meeting was duly constituted for the transaction of business. Robert Calvert called the meeting to order and Pat Bard acted as the Recording Secretary for the meeting.

#### **1. Approval of Agenda**

Upon motion moved and seconded, it was resolved that:

**The Agenda be approved as amended.**

The motion was carried unanimously.

#### Declaration of Conflict of Interest

No conflicts were declared.

## **Business Items**

### **2. Approval of Audited Financial Statements**

Hilary Rose provided an overview of, and responded to questions related to, the 2016/17 Audited Financial Statement, noting in particular that: (1) the audit was completed by Ernst & Young and went smoothly this year and there were no unexpected disclosures; (2) Christine Huber and her staff are to be commended for the preparedness for the audit; (3) an amendments to Note 3 was made to that the replenishment of \$2.5 million funding was deferred and that for the fiscal year 2017/18 Legal Aid Alberta is required to defer \$1 million of its funding and hold it as a restricted cash reserve.

Upon motion moved and seconded, it was resolved that:

**The 2016/17 Audited Financial Statements be approved.**

The motion was carried unanimously.

### **3. 2016/17 Annual Report**

Upon motion moved and seconded, it was resolved that:

**A Board teleconference to review, discuss and approved the 2016/17 Annual Report be scheduled towards the end of June 2017.**

The motion was carried, one opposed.

Upon motion moved and seconded, it was resolved that:

**The Board move in Camera.**

The motion was carried unanimously.

Upon motion moved and seconded, it was resolved that:

**The Board move out of Camera.**

The motion was carried unanimously.

Upon motion moved and seconded, it was resolved that:

**The Board recognize the dedicated services provided by Christine Huber and wish her well in her future endeavors.**

The motion was carried unanimously.

**Adjournment**

There being no further business, the meeting was adjourned at approximately 10:00 a.m.

Approved by:

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Robert Calvert, QC  
Chair of the Board

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Pat Bard  
Recording Secretary