



BOARD OF DIRECTORS MEETING

January 18, 2017
3:30 pm – 6:00 pm
Legal Aid Alberta
Edmonton, Alberta

MINUTES OF THE TELECONFERENCE

Members in Attendance

Robert Calvert, Q.C.
Deanna Steblyk
Derek Cranna
Lori Bokenfohr
Ryan Callioux
Peter Carter
Linda Cook
Jim Donihee
Graham Johnson
Nancy Peck
Hilary Rose

Management in Attendance

Maria David-Evans
Lyle Toop
Tyler Tollefson
Christine Huber
Pat Bard
Helen Rogers
Danny Lynn

Call to Order

Notice having been given, a quorum was present and the meeting was duly constituted for the transaction of business. Robert Calvert called the meeting to order and Pat Bard acted as the Recording Secretary for the meeting.

1. 3-Year Business Plan

Maria David-Evans provided an overview of, and responded to questions related to, the 3-Year Business Plan, noting in particular that: (1) The potential savings and efficiencies are contained Appendix 3; (2) the 3-year Business Plan is significantly different from last year's as it provides the Board more opportunity to strategize and hold LAA accountable to those strategies; (3) there are KPI's for the Goals and Strategies, which is something noted by the Auditor General that was missing from last year's plan.

Discussion ensued with respect to the 3-year Business Plan and a number of amendments were suggested.

By consensus the amendments will be made to the 3-Year Business Plan and circulated to the Board for an e-vote.

Exhibit # 1.1

2. 2017/18 Budget Submission Summary

Robert Calvert reported that at the December 6, 2016 Board meeting, the 2017/18 Budget Submission was approved. In December 2016 LAA received an unprecedented record high number of billings, approximately \$6.7 million.

A number of cost saving efficiencies have been implemented and a revised 2017/18 Budget has been prepared with a 1.5% growth and 1.5% inflationary rates as well as \$500,00 for staff salaries and benefits were added for years 2018/19 an 2019/20.

Discussion with respect to the expansion of CRO North into the rural areas was discussed and Danny Lynn and Helen Rogers attended the meeting for this item. A number of concerns were raised as to whether the applicants in rural areas would be able to access quality service without having the take a number of extra steps and undue delays. Danny Lynn pointed out that as soon as it becomes known that the matter has a possibility of incarceration or the matter was going to QB, the client is provided with a card to give to LAA for the appointment of counsel. The duty counsel lawyer can also send an email with the names of any applicants advising that they need a lawyer appointed. These cards will be provided to lawyers in rural areas. The process has been tightened up to assist more people, quicker and at a cost savings. The project will be carefully monitored to ensure that it is providing quality service to applicants.

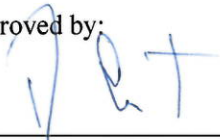
By consensus a report can be made at Board meetings on the efficiencies with any caveats.

It was duly Moved and Seconded that the Board approve the 2017/19 Budget as revised. Carried Unanimously.

Adjournment

There being no further business, the meeting was adjourned at approximately 6:00 pm.

Approved by:



Robert Calvert, QC
Chair of the Board



Pat Bard
Recording Secretary